

Awbrey Park Elementary PTO Board Meeting - March 6, 2017 Minutes

1. **Call to order-6:02pm**
 - a. Introduction of attendees. *Ashlee Krebs, Katie Schnider, Amanda Williams, Jaclyn Jensen, Mike Riplinger, Rochelle Suthers, Lynn Marie Chapman, Stephanie Robertson, Jonathan Carman, Jessica Singleton, Jenny Owen, Kellie Rushing, Kirsten Mellor, Zach Fish.*
2. **Approval of February meeting minutes – Approved**
3. **President’s Report – Lynn Marie**
 - a. Working on putting all forms, flyers, lists, agendas, minutes, in Dropbox so this group, and future PTO groups, can access these documents anytime.
 - b. Would like short bio and a photo from each board member for Facebook & school’s website. Make PTO more personal so others know who we are & what we do.
4. **Vice President’s Report - Kellie**
 - a. Making one, large PTO binder with all forms, volunteer interest sheets, calendar, contact info, etc. going forward into next year. *Get email from volunteers to do reminder emails for them.*
5. **Treasurer’s Report – Stephanie**
 - a. Current account balance: \$16,852
 - b. Gave each teacher \$100 for 100th day of school as a “Thank you!” (\$2,800)
6. **Fundraising Report – Kellie/Katie/Amanda**
 - a. **Mo’s fundraiser recap:**
 - i. Profit of \$4,674 (*minus some expenses*). 945 clam chowders sold. *\$1000 of total were donation only.*
 - ii. We will make adjustments to how chowder is distributed next year. Kellie has notes typed up re/ the entire process and how we can streamline things.
 - b. **Filling Station:** Katie will contact them and ask for either **Wednesday ????**
 - c. **Papa’s Pizza:** March 23rd at Coburg Rd. location. Flyer is on FB page & is going out in Monday folders too.
 - d. **Bingo/Move night:** *April 21st 6:00-7:30pm*
 - i. Donations: Amanda has ice skating passes (2-4), Skate World family of 4 passes (2-4), Mo's gift certificates 10 @\$25 each, Starbucks coffee and mug 1, Abby's Pizza River Rd- gift certificate for giant pizza & \$65 SPLASH package.
 - ii. Waiting to hear back from 7 other businesses.
 1. *Selco will decide what to put in their basket donation.*
 - iii. Can PTO spare money for prizes such as board games, art basket, etc.
 - iv. *She has 3 volunteers and Needs 10 to help with Bingo/Movie night. Amanda has list of jobs.*
 - v. *No popcorn served. Cookies are an option we are considering.*
 - vi. *A blackout game will be played. There will be an adult game and a child’s game.*
 - vii. *Flyer needs to be made.*
 - e. **Dessert auction:** Sweet Life is donating a dozen cupcakes. Waiting to hear back from Market of Choice & Whole Foods. Parents & staff may donate homemade items too.
 - i. *All proceeds will be donated to the teachers for the school*
 - ii. *Will use flyers to ask parents to donate homemade items*
7. **Volunteer Coordinator – Zach/Amanda**
 - a. We need 10 volunteers for Bingo/Movie night. Amanda has offered to call.
 - b. We need a spreadsheet of volunteers’ names, phone #s, emails, etc. for new PTO binder. Gathering volunteers currently feels very unorganized. Binder in office needs updating.
 - c. *New interest forms will be sent out this year in order to prepare for next year’s activities.*
8. **Old Business – Lynn Marie**
 - a. Mo’s was a huge success! We just need to fine tune how we distribute next year.
9. **New Business – Group**
 - a. Would like PTO meeting minutes to be typed up and sent out by Wednesday after PTO meetings going forward. Possibly use a template on an iPad.
 - b. Briefly discuss PTO board positions for 2017-2018. More at next meeting. Look at forming a fundraising committee. Zach has interest in treasurer. Will need new volunteer coordinator.
10. **Principal’s Report – Mike**

- a. North Visioning –discussions for 2018 bond new NEHS
 - i. Parent survey of what they want to see in our school is coming soon
- b. This week is spirit week
- c. Reading Night is this Thursday at 6:30-8pm.
 - i. Teachers will read their favorite stories.
- d. The school is working to improve student understanding of fractions
- e. OBOB was last week and went well
- f. Talent Show is in May
- g. ACE awards-nominate your favorite school personnel
- h. Kinder round-up is March 21st 6pm
- i. PTO is moved to Monday May 10th because Mike will be gone the first Monday of the month.

11. Parent Questions

- a. Next year will have 3 teachers for each grade level except 3rd grade which will have 2
- b. PTO will most likely give money for new IPADs next year.
- c. Math adoption for next year will be Learn a Zillion- it will increase ability to talk about Math

12. Adjourn-7:08pm

IMPORTANT DATES!

April 21st @ 6pm: Bingo/Movie Night

May 4th @ 6pm: Art Show

June 8th @ 5:45pm: School Carnival

****Next PTO meeting is April 3rd @6pm. No school day.**

Does Tuesday April 4th work?***